

NEW STUDENT INTAKE ACADEMIC YEAR 2012/2013



AWARDS & SCHOLARSHIPS
WORTH UP TO **2 BILLION** RUPIAHS

Enjoy a uniquely productive intercultural learning environment.

ENTRANCE TEST SCHEDULE

- 3rd : 17 December 2011
- 4th : 28 January 2012
- 5th : 25 February 2012
- 6th : 5 May 2012
- 7th : 2 June 2012
- 8th : 6 July 2012

13.30 – 16.30

Campus Edu Town BSD City, Tangerang 15339

GENERAL REQUIREMENTS

The candidate for the entrance test should be in year 12 or maximum 3 years after high school graduation (For 2012/2013 intake this will be 2009 at the latest).

Test Subjects:

- English
- Mathematics
- Assessment/Intelligence

STUDY FEE COMPONENTS

A. Development Fee ¹⁾

This fee is charged at the beginning of enrollment.

Entrance Test Schedule	Development Fee (Rp) ²⁾
Oct 11- Dec 11	37.500.000
Jan 12 - Feb 12	40.000.000
Mar 12 - Aug 12	45.000.000

B. Semester Fee

Faculty	Study Program	Semester Fee (in Rupiah)			
		Sem. 1,2,4,5,7,8	Sem. 3	Sem. 6	
				Degree from Germany and Indonesia ³⁾	Degree from Indonesia
Engineering	Mechatronics	26.000.000	16.000.000	18.000.000	12.000.000
	Industrial Engineering	26.000.000			
Information Technology	Information Technology	26.000.000			
Business Administration and Humanities	International Business Administration	24.000.000			
	Accounting	24.000.000			
	Hotel & Tourism Management	26.000.000			
	Communication and Public Relations	24.000.000			
Life Sciences	Pharmaceutical Engineering	28.000.000			
	Biomedical Engineering	28.000.000			
	Food Technology	28.000.000			

¹⁾ Includes SGU jacket and orientation, excludes textbooks and lab coat

²⁾ For late payment, the development fee will be adjusted into the fee which is valid for the next stage

³⁾ For qualified student

PAYMENT METHOD

Payment of Development Fee and Semester Fee

- Development fee is paid in two installments.
- Fee for semester 1 is paid by 20 July 2012

SIBLING DISCOUNT

An incoming bachelor's degree student who has a brother/sister (sibling) who is studying at SGU will be entitled to a discount of **Rp. 2 million from tuition fee per semester** (except semester 3 and 6). Terms and condition apply.

REGISTRATION PROCESS

1. Fill in the registration form by Online Registration on SGU website www.sgu.ac.id or at the Admission Department on SGU Campus.
2. Pay the admission fee Rp. 300.000
 - a. By cash to Admission Department at SGU Campus or
 - b. Bank transfer to Yayasan Swiss German University, BCA BSD Branch, Tangerang, Account **497-056-0578**.
Send the transfer receipt to the admission department at fax number 021-3045 0001 (please confirm to us by phone on 021-3045 0045 once your fax has been successfully sent) or attach and email the transfer receipt to marketing@sgu.ac.id.
3. The registration/test number will be informed to you by email or phone.
4. Document Requirements:
 - a. 1 copy of high school reports for year 10 & 11, legalized by the principal.
 - b. 1 copy of ID Card (KTP), Passport & KITAS for International Students.
 - c. 2 photographs of 4X6cm (in color, with red as background).
 - d. 1 copy of Birth Certificate.
 - e. A doctor's certificate stating that the student does not suffer from color blindness (Life Sciences only).
 - f. Certified photocopy of High School official certificate (IJAZAH SMA/SMK/MA), legalized by the Principal (**once it is published**).
 - g. Certified photocopy of High School official transcript (SKHUN of SMA/SMK/MA), legalized by the Principal (**once it is published**).
 - h. Candidates graduating from overseas or an international high school should legalize/"penyetaraan" the high school certificate through the Ministry of National Education of Indonesia or do take IJAZAH Paket C.

AWARDS & SCHOLARSHIPS

ACHIEVEMENT AWARDS & FOUNDATION SCHOLARSHIPS UP TO 2 BILLION RUPIAH

SGU will provide academic and performance (sports and arts) based **Achievement Awards (grant up to 36.5 million rupiah)** to Indonesian and foreign students and **Foundation Scholarships (grant up to 250 million rupiah)** to **Indonesian students**. Applicants who can provide evidence of achievement or proof of excellence in any of the above achievement areas are invited to apply.

Applications will be judged against the particular selection criteria set out for each scheme. The closing date for submission of applications for **Achievement Awards** is **30 January 2012**, whereas for **Foundation Scholarships** it is **18 May 2012**. We recommend that applications are submitted as early as possible by email to **marketing@sgu.ac.id** or handed in to SGU Campus as there are a limited number of scholarships and awards available.

Requirements:

1. Fulfillment of all general registration requirements on page 3.
2. Passing the SGU entrance test with minimum result of Math (75), English TOEFL (500), Assessment/Intelligence (75).
3. Result of high school report of class 10 and 11 should be above high school average (Achievement Award).
4. Provision of a recommendation letter from high school principal on your achievement.
5. Provision of a certificate and/or award from national or international competition as winner/finalist (sports or arts performance).
6. Write an essay of minimum 400 words in English describing why SGU should provide you with an award or a scholarship.
7. Pass the SGU assessment interview or audition.
8. For following semesters, the scholarship will be based upon academic achievement and active participation in student organizations.
9. Submit financially disadvantaged statement from local authority/ kelurahan (Foundation Scholarships)

BEST GRADE SCHOLARSHIP

Scholarships based on the best academic semester result are offered in semester 2, 4, 5, 7 and 8 for students in each class. The selection of scholarship holders will be made by the Examination Steering Committee considering academic achievement and active participation in student organizations.

REFUND POLICY

Criteria	Tuition Fee	Administration Charge
Failure to graduate from High School	Refundable	Rp. 1.000.000
Accepted and registered at Perguruan Tinggi Negeri through SNMPTN or PMDK	Refundable	Rp. 5.000.000
Accepted and registered at Perguruan Tinggi Negeri through other lines and any other reasons.	Refundable	Rp. 22.500.000

- For refund process, submission of related documents is needed no later than 16 August 2012.
- Fees cannot be transferred to other candidates/students.